



**ISG Sparrows Point LLC.**

Contractors on Site

Failure to submit this form in a timely manner will be considered a violation of the purchase order requirements and may result in non-payment of services.

Date \_\_\_\_\_ Vendor \_\_\_\_\_

Form Completed By \_\_\_\_\_ Phone Number \_\_\_\_\_

Purchase Order No. \_\_\_\_\_ Fax Number \_\_\_\_\_

Department \_\_\_\_\_ ISG Supervisor \_\_\_\_\_

Location \_\_\_\_\_ Capital Job(Y or N) \_\_\_\_\_

Description of work \_\_\_\_\_

Job Title	# of people	Total Hours	Job Title	# of people	Total Hours
<b>Support</b>			<b>Constr. Trades</b>		
Supervisor			Boilermakers		
Engineer			Bricklayers		
Instructor			Carpenters		
Consultant			Electricians		
Clerical			Insulators		
<b>Specialty Crafts</b>			Ironworkers		
Vac. Truck Driver			Laborers		
Mach. Service			Millwrights		
Tire Service			Oper. Engineers		
Fiber Glass			Painters		
Pipe Cleaning			Pipefitters		
<b>Other - list below</b>			Roofers		
			Teamsters		
			<b>Other - list below</b>		

This completed form must be faxed to the Maintenance Office at 410-388-5010 or emailed by the vendor to [neller@intlsteel.com](mailto:neller@intlsteel.com) by 3:00 pm each day they will be on the job site.